

Daniel Boone Regional Library Minutes, Meeting of October 10, 2024

Call to Order, Roll Call and Quorum Determination

Margrace Buckler, President, called the meeting to order at 6 p.m.

Daniel Boone Regional Library (DRBL) Board members present were Margrace Buckler, Dorothy Carner, Seth Christensen, Tonya Hays-Martin, Jean Howard, Cori Miller, Pat Powell, Travis Pringle, Shannon Alvis, Jennifer Rodewald, and Mary Fennel. Jacqueline Kelly and Nate Sutfenfield were absent.

Also in attendance was DBRL Interim Executive Co-Directors Erin Magner and Angela Scott as well as DBRL managers Jim Smith, Karen Crago, Mitzi St. John, Joe Facticeau, Lauren Williams, Sheryl Bucklew, and other members of library staff.

Public Comment

None.

Minutes

There were no corrections or comments concerning the minutes of the September 13, 2024 Board Meeting. The minutes were approved as written.

Monthly Reports

Director's Report:

Angela began the report by sharing the names of the most recent new hires at CPL; Terri Herold (Library Assistant CR), Beth Shapiro (Library Associate PS), Skyler Froese (Library Associate PS) and Serj RiemanJohns (12 hr Library Aide-kiosk/shelving - CPL 10/2).

Erin shared that on September 25-27, several staff members, including Erin and Angela, attended the MLA Conference in Kansas City. Erin reported that Pat Powell, along with three DBRL employees all won awards during the conference. **Otter Bowman**, one of our Adult Services Librarians, was awarded the prestigious **Ronald G. Bohley Award** for their relentless advocacy for intellectual freedom. Otter's leadership as MLA's 2023 President and their work with communities across Missouri have been crucial in promoting the right to read and standing against censorship. Pam Stone, Branch Lead at Holts Summit, who is known for her boundless enthusiasm and ability to connect with the community won the **Outstanding Library Employee Award**. Her unwavering commitment to our patrons, young and old, has helped make Holts Summit

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Public Library a beloved community resource. **Sherry McBride Brown** passed in January 2024, but her legacy lives on. Sherry dedicated 47 years to DBRL and was a trailblazer, being the first Black librarian at our library. Her work in outreach, particularly with underserved communities, has left a lasting impact as reflected by the **Meritorious Achievement Award** being awarded to her posthumously. Last but certainly not least, **Pat Powell** who has been a driving force on our Board of Trustees for more than 30 years, received the **Virginia G. Young Outstanding Service Award**. Her leadership has helped shape DBRL into the library system it is today. Her decades of service exemplify the spirit of this award, and we are so grateful for her vision and dedication to Boone and Callaway Counties. Erin also shared that, in addition to all of the awards, Tyler Davis (Community Resources Manager) and Drew Ide (Safety and Security Manager) gave a presentation on their unique approach to collaboration between their positions to help struggling members of our community.

Angela reported that the DEI project is still underway as the consultants continue gathering data from our job descriptions and policies. We are thrilled at the response rate from the DEI survey (over 70%), and the focus groups started this week. Thank you to everyone that took time to complete the survey, and to those who participated in the focus groups this week. Angela also shared that the Executive Director Search is also still underway, with staff meet and greets on Monday, October 21 and Tuesday, October 22. The public presentation and public meet and greet will take place the evening of Tuesday, October 22. The final Board of Trustees interviews are scheduled on October 30.

Erin continued on to share that One Read saw great success this year with over 850 participants in events. Charlotte McConaghy, author of *Migrations*, was able to Zoom in from Australia for an interview conducted by retired local radio personality David Lile. Over 150 attendees enjoyed hearing about her writing process, how her characters evolve and what project she is working on next. A [recording of this talk](#) is available on the library's YouTube channel. Erin thanked our One Read Committee members, Lauren Williams, Kirk Henley and Kat Stone Underwood, for all of their hard work as well as everyone who participated in the events. Erin also shared that Joe Facticeau, Development Manager, has been working with the staff at CCPL as well as Atkins to design and work out the logistics of the Sherry McBride-Brown Memorial Garden. The garden will be located to the right of the entrance to the Callaway County Public Library and will be a great way to both honor Sherry's legacy and beautify the entrance.

Margrace commented on how wonderful it is that so many of our people were recognized at the MLA Conference. She asked how the board should acknowledge the

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award winners and, after discussion, the trustees decided to write and sign cards for the winners at the November meeting.

Financial Report:

Jim was happy to report that we are still on track to collect tax revenue as expected, as seen on page 3 of his report under the “Revenue” section. Jim also shared that the budget is currently at 71% expended, which is also as expected for this time of year.

Service Report:

Angela informed the board that, under the “Library Visits” section, that Callaway County Public Library’s recorded visits were not counted correctly as the door counter was found to have been broken for most of the month. Nathan Pauly, IT Manager, had the vendor, Tech Electronics, inspect the device and they found that it was faulty hardware that they had put in; they are hoping to repair the issue quickly. Angela also shared that the Book Rover saw very high attendance during both days of the Mid-Missouri PrideFest Street Fair seeing 926 people and 366 people on Saturday and Sunday, respectively.

Committee Reports

Ad Hoc Director’s Search Committee:

Margrace Buckler reported that the Ad Hoc Committee met on September 24, after the initial round of virtual interviews with five candidates. During this meeting, the committee, along with the staff committee, reviewed the interview notes and discussed the candidates. The Ad Hoc Committee voted to move Erin Magner and Robin Westphal forward as the finalists in the Director Search process. The next steps of the process will take place on October 21 and 22 when each candidate will tour the branches and CPL, meet with staff, and have an in person interview with the Ad Hoc Committee and staff committee. These events will be followed by public presentations (which will be recorded for later viewing) and a public reception on October 22 at 6 p.m. in the CPL Friends Room. In person interviews with the full DBRL Board for each candidate will take place on October 30 at 5:30 in the VGY.

Long Range Planning Committee:

Mary Fennel reported that the LRP Committee met at 4:30 pm today, before the board meeting to discuss and review the progress that has been made on the Strategic Plan.

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The committee also discussed future plans for the committee and goals for the strategic plan.

Service Spotlight: Devon Smith Update

Devon shared that she is one of the newest librarians at DBRL and that she has been working at the Callaway County Public Library since February. Devon talked about what she has been involved with since coming aboard including taking the bookmobile to the Fulton Street Fair in June and having a table at Brick Blast, an event hosted by William Woods University and Westminster Colleges for college students, faculty and staff in September. At the event, local businesses are invited to showcase what they offer. Devon visited with over 300 people, 157 of which she spoke to within the first hour of the day!

Devon was excited to share that they were able to host seven One Read Events in Callaway County this year, which is more than they have done in a few years. These events included a book discussion led by Devon and a librarian from Westminster, a guided nature walk at the Prairie Garden Trust Nature Walk in New Bloomfield, and a program with the MU Raptor Rehab Project. The MU Raptor Rehab Project program was hosted at the City of Fulton Legends Rec-Plex, a location where Devon hopes to host more library events. Devon has already planned a blood drive at the Rec-Plex in January. Devon shared that one of her goals for 2025 is to continue making more community connections and getting partners from the community to join together and present events.

New Business

Policies 2-610 Library Bill of Rights, 2-611 Freedom to Read, and 2-615 American Library Association Code of Ethics:

Angela Scott reported that 2-615 American Library Association Code of Ethics was the only policy to receive edits which consisted of adding a new clause to reflect a change made in the ALA Code of Ethics.

ACTION: Hays-Martin moved and Alvis seconded approving Policies 2-610 Library Bill of Rights, 2-611 Freedom to Read, and 2-615 American Library Association Code of Ethics. The motion passed by unanimous consent.

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EV Charging Grant Memorandum of Understanding:

Angela shared that the City of Columbia requested we sign the MOU to further acknowledge our commitment to the EV Charging Grant. Through questioning from the trustees, Angela added that we have the funds set aside from the Virginia Young Memorial Fund for the 20% match and that after the five years (length of the commitment) the chargers will belong to the library.

ACTION: Howard moved and Powell seconded Margrace signing the EV Charging Grant Memorandum of Understanding. Seth Christensen opposed; the motion passed by majority consent.

Other Business

As chair of the Ad Hoc Committee, Margrace Buckler informed the board that due to the size of the committee, the availability of the members and to have consistency between the two interviews that she has elected four board members (Tonya, Cory, Dorothy and herself) as the interview team for the October 21 and 22 interviews. Not only will this help guarantee both candidates have the same interviewers, but will eliminate the concern of not reaching quorum.

Staff Announcements

Lauren Williams thanked Devon Smith for all of her hard work in revamping the One Read programs in Callaway County.

Karen Crago reminded the board that Monday October 14 is Staff Day, so the library will be closed. She shared that this year we are focusing on building culture and internal relationships.

Board Comments/Announcements

Pat Powell shared that her neighbor regularly donates blood and is thankful that the library hosts blood drives so often.

Cory Miller shared that she and her daughter recently attended the Bonsai Show at CPL and loved it!

Travis Pringle praised Mitzi St. John, PR Director, on the quarterly newsletter. He shared that his co-workers in Jefferson City are still coming up to him and mentioning his feature in the last quarterly newsletter.

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Adjournment

Hearing no further business, Margrace Buckler adjourned the meeting at 6:45 p.m.

Minutes recorded by Emily Camden.

Jennifer Rodewald, Board Secretary